



# COEP Technological University

(COEP Tech)

A Unitary Public University of Government of Maharashtra  
Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India



## *Information Brochure*

**For International Admissions to  
First Year of Under-Graduate Courses in**

- **Bachelor of Technology (B. Tech)**
- **Bachelor of Planning (B. Plan)**

**Academic Year 2026-27**

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# **International Admissions**

## **Information Brochure 2026-27**

### **1. Introduction**

In accordance with **Maharashtra COEP Technological University Act of 2022**, clause 5, sub-clause 50, and as per the University Grants Commission Notification F. No. 1-2/2023 (IC) dated 26/04/2024, COEP Technological University hereby disseminates the Information Brochure for International Admissions to the First Year Undergraduate in Engineering & Technology (B. Tech - 4 year program) and Planning (B. Plan - 4 year program) for the Academic Year 2026–27.

This brochure shall be read in conjunction with any amendments, notifications, or guidelines issued by the competent authority from time to time during the admission process for the Academic Year 2026–27.

This brochure provides detailed information regarding the eligibility criteria and rules for international admissions to the First-Year Undergraduate programs in Engineering, Technology, and Planning at COEP Technological University. It also includes details on the application process, preparation of the merit list, seat distribution, reservation policies, various stages and rounds of the admission process, vacant seats after admission rounds, fee refund policies, and other relevant guidelines.

### **2. Definitions**

- i. “Maharashtra COEP Technological University Act” means the Maharashtra Act No. XXXV of 2022.
- ii. “Application Form” means the form prescribed by the Competent Authority and to be filled up online by the Candidate for admission.
- iii. “University” means COEP Technological University Pune.
- iv. “Course” means one of the branches of learning in a Programme such as Civil Engineering, Mechanical Engineering, etc.
- v. “Courses” means the full time Undergraduate and Postgraduate in Engineering/Technology, Planning, Management (MBA), approved by the appropriate authority.
- vi. “Competent Authority” means the Vice Chancellor of COEP Technological University Pune.
- vii. “Eligible Candidate” means the candidate who is eligible for different professional

- courses as notified by the Government or competent authority.
- viii. “SSC” means the Secondary School Certificate (Standard X) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board in India or abroad.
- ix. “HSC or 10+2 Examination” means the Higher Secondary School Certificate (Standard XII) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board.
- x. “Qualifying Examination” means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination.
- xi. “Inter-Se-Merit” means the order of merit declared by the Competent Authority in respect of various types or category of Candidates.
- xii. “Supernumerary Seats” means seats which are over and above the sanctioned intake approved by the appropriate authority and the Government, from time to time.
- xiii. “CIWGC” means Children of Indian Workers from the Gulf Countries.
- xiv. “Non-Resident Indian (NRI)” means an Indian Citizen who is ordinarily residing outside India and holds an Indian Passport.
- xv. “Overseas Citizen of India (OCI)” means a Foreign national, who was eligible to become Citizen of India on 26.01.1950 or was a Citizen of India on or at any-time after 26.01.1950 or belonged to a territory that became part of India after 15.08.1947. Minor children of such person are also eligible for OCI. However, if the Applicant had even been a Citizen of Pakistan or Bangladesh, he / she will not be eligible for OCI.
- xvi. “FN” means Foreign National.

### **3. Invitation for Application**

The Competent Authority shall invite Online Applications from eligible candidates to participate in Admission Process for AY 2026-27.

#### **Role of Competent Authority in the process of Admission**

- a. The Competent Authority shall be the authority for the Admission Process.
- b. The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c. All the decisions taken in relation to Admission by the Competent Authority shall be final

and binding on all the concerned.

#### **4. Categorization of seats and Candidates**

- Children of Indian Workers in Gulf Countries (CIWGC)
- Overseas Citizen of India (OCI) / Person of Indian Origin (PIO)
- Foreign National (FN)
- Non-Resident Indian (NRI)

#### **5. Reservations**

- a) 5 % supernumerary seats are for the Children of Indian Workers from the Gulf Countries (CIWGC Candidates)
- b) Remaining 20% supernumerary seats are for non-CIWGC candidates which can include Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Foreign National (FN), and Non-Resident Indian (NRI). These seats can be further distributed as –
  - (i) 10 % supernumerary seats for Overseas Citizen of India / Persons of Indian Origin (OCI/PIO candidates)
  - (ii) 5 % supernumerary seats for Foreign National (FN candidates)
  - (iii) 5 % supernumerary seats for Non-Resident Indian (NRI candidates)

#### **6. The policy and procedure governing the allotment and interchange of seats for admission to all courses offered to international students:**

1. All the candidates belonging to CIWGC, OCI/PIO, FN and NRI categories shall be considered for allotment of seats as per their Inter-Se-Merit in their respective categories.
2. Any vacant seat(/s) reserved for OCI/PIO category shall be offered to Foreign National/NRI categories as per their combined inter se merit, and vice versa.
3. Any vacant seat(/s) reserved for Children of Indian Workers in Gulf Countries (CIWGC) category shall be offered to Non CIWGC categories as per their combined inter se merit, and vice versa.
4. All such interchanges and allotments shall remain within the overall ceiling of 25%.

#### **7. Eligibility Criterion**

First Year B Tech and B Planning (UG)

Candidate should have passed 10+2 examination or its equivalent examination with Physics and Mathematics as compulsory subjects along with Chemistry or Biotechnology or Biology

or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least **forty-five** per cent aggregate marks.

## **8. Preparation of Merit List**

- **Assignment of merit number:** The Eligible Candidate who has submitted Application Form on or before the last date specified for submission of Application Form for admission shall be assigned an overall merit number and a category merit number.
- **Change of Marks due to verification:** If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported prior to 5 p.m. on the day of display of provisional merit list or during grievance period.
- **Method of calculating marks at qualifying examination for deciding eligibility - The below procedure shall be followed for deciding the eligibility of the candidate:**
  - a. The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
  - b. In case the maximum marks for an individual subject are other than 100, the marks shall be converted to a scale of 100 for each subject without rounding off. If the sum of the converted marks results in a fractional value, the fraction shall be considered up to two decimal places only for the purpose of calculating the percentage, with the total maximum marks taken as 300. If the final percentage includes a fraction, it shall be rounded off as per the prescribed rules to determine eligibility.
  - c. If letter grades are assigned at SSC, HSC, Diploma, B.E., B.Tech. or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
  - d. If the Candidate reappears for the qualifying examination with all subjects, then the maximum marks obtained in the examination shall only be considered.
  - e. The Grades or Marks are considered on the basis of Class of Degree awarded by respective University or Board.
  - f. The merit list shall be prepared on the basis of the percentage of marks in Physics,

Chemistry and Mathematics added together at Qualifying Examination:

In cases where Chemistry has not been opted, the average of Physics and Mathematics marks will be normalized and considered for ranking.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below.

- i. higher percentage of marks in the subject Mathematics at HSC or 10+2 Examination.
- ii. higher percentage of marks in the subject Physics at HSC or 10+2 Examination.
- iii. higher percentage of aggregate marks in HSC or 10+2 Examination
- iv. higher percentage of aggregate marks in SSC.
- v. higher percentage of marks in Mathematics in SSC.
- vi. higher percentage of marks in Science in SSC.
- vii. higher marks in English in SSC.

#### **9. Admission Process at COEP Tech**

COEP Technological University shall admit the candidates through admission process. The stages of admission process shall be as stated below, -

- (a) Display and Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published only on the University website. The candidate should read the information brochure carefully.
- (b) Filling Online Application Form by candidate for participation in the Admission Process of COEP Technological University.
- (c) Uploading of scanned copies of necessary original documents as mentioned in point 11 while filling of online application form. These scanned copies of document should be in English. If the original documents are not in English; it should be translated in English by the certified translator.
- (d) The candidate should fill in the Online Application Form as per the notified schedule for admission.
  - (i) The eligible candidates (as per point 7) shall pay the admission processing fee of **USD 500**. Note that this processing fee is **nonrefundable**.
  - (ii) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non-Refundable.
  - (iii) The Candidates will be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device

connected to the Internet.

- (iv) Candidate can edit/update the information in his/her application form before he/she confirms and submit the form.
  - (v) After filling the information and submission of Application Form, the Candidates shall verify the filled data and correct it, if required. The candidate shall take printout of the submitted application form and put his /her signature on it.
  - (vi) The candidate shall submit the preferences for various courses available in the university. Candidates may fill in minimum 1 (one) to maximum 10 (ten) choices. Here, Sr. No. 1 will be considered as first preference (Highest Priority Choice). Options received through online submission only will be considered for further processing of admission.
  - (vii) For the payment of application processing fees while submitting the application, you will be diverted to banking website through payment gateway.
  - (viii) The printout of form shall contain list of documents required to be produced by the candidate for substantiating his claim made in the application form.
  - (ix) Document verification and scrutiny will be carried out by University through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
  - (x) The candidate shall report at University for accepting the offered seat as per the schedule declared by the Competent Authority. The candidate shall carry two sets of photocopies and original set of the required and uploaded documents to university.
- (e) Display and publishing of provisional merit list, submission of grievances, if any, through the method prescribed by the Competent Authority for the same.
- i. Provisional Merit List of eligible candidates will be displayed only on the University website.
  - ii. Candidates can submit the grievances through the method prescribed by the Competent Authority for communicating the discrepancy if any, in the provisional merit list, within specified grievance period.
  - iii. No document shall be accepted to substantiate the claim made in application after

- scheduled dates for specified round.
- iv. Final merit lists will be displayed only on the University website.  
**NOTE:** - The merit list gives relative position of the candidate and note that it does not guarantee admission.
  - v. The Competent Authority shall publish the information on the University website about the courses offered, sanctioned intake and number of seats available for each category before each round.
  - vi. Candidates should not disclose their Login ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place. **The submission of any false information will cause rejection of the application.**
  - vii. The schedule prescribed by the Competent Authority for compliances for various stages of admission shall be final and binding on all.

### **Conduct of Round-I**

The seats available for Round–I shall be as per the details published on the University website. Only those candidates whose names appear in the final merit list shall be eligible to participate in this round.

Seats will be allotted to candidates based on his / her merit, their submitted preferences and the availability of seats.

Candidates who wish to accept the allotted seat must confirm their admission by paying the prescribed fees and reporting to the University as per the specified schedule. Such candidates shall be eligible to participate in the subsequent rounds of admission, if desire.

Candidates who do not wish to accept the allotted seat may choose not to confirm their admission. Such candidates shall be eligible for the subsequent rounds of admission; however, their claim on the currently allotted seat shall stands forfeited.

### **Conduct of Round-II**

The seats available for Round–II shall be published on the University website.

All eligible candidates whose names appear in the final merit list must report to the University for the in-person counselling and admission round.

The detailed schedule for this round, based on the merit list number, shall be displayed only on the University website.

A comprehensive in-person counselling round shall be conducted for all eligible candidates as per the merit list, including those candidates who have already secured admission under the International Student quota.

If a candidate is allotted a seat in Round–II, his/her admission confirmed in Round–I shall automatically stand cancelled.

The allotted seat shall be cancelled at any stage if any document or certificate submitted by the candidate is found invalid, fraudulent, or if the candidate fails to satisfy the prescribed eligibility criteria.

The provisional admission of a candidate may be cancelled if the candidate fails to report to the University as per the prescribed schedule.

Any additional criteria or guidelines declared by the Competent Authority from time to time shall be applicable.

Additional round(s) of admission may be conducted by the Competent Authority if seats remain vacant after the completion of Round–II.

All admissions are provisional and subject to in-person reporting at the University with all necessary original documents and payment of the prescribed fees.

### **Important Notice**

**COEP Technological University, Pune, is a public university established by the Government of Maharashtra. All admissions at the University are granted strictly on the basis of merit. The involvement of agents, middlemen, or any form of influence in the admission process will not be entertained under any circumstances.**

**The University shall not be responsible for any fraudulent claims made by individuals or agencies. If any such malpractice is detected, the admission of the concerned candidate shall be cancelled, and appropriate legal action may be initiated.**

## **10. Fees and Concessions**

### **Fees:**

Fees structures for all the courses and categories are available on University web site. If the CIWGC candidates get the OCI/FN/NRI seat he/she shall pay the fee prescribed for the OCI/FN/NRI category.

### **Cancellation of Admission and Refund of fees, return of documents by university.**

A candidate seeking cancellation of admission shall submit a duly signed application for cancellation to the Admission Office / Student Section. Once the request for cancellation is

submitted, the admission shall be treated as cancelled. The University shall consider the request submitted by the candidate as final. Upon cancellation, the candidate shall forfeit the claim on the allotted seat, and the seat shall become available for further allotment.

If the candidate cancels the admission on or before the last date specified by the Competent Authority for cancellation with full fee refund, the University shall refund the entire fee after deducting USD 200 towards processing charges. All original documents submitted by the candidate shall be returned within one week from the date of submission of the duly signed cancellation application.

If the candidate cancels the admission after the last date specified (cut-off date) by the Competent Authority for cancellation with full fee refund, the candidate shall not be entitled to any refund of the paid fees except the Security Deposit and Caution Money Deposit, if applicable.

The application fees paid during the admission application process shall not be refundable under any circumstances, irrespective of whether the cancellation request is submitted before or after the cut-off date.

#### 11. Documents to be produced along with Application Form for Admission

SN	Type of Candidate	Copies of documents to be produced along with Application Form for Admission
1	Foreign nationals / Foreign Students	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate has passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate</li> <li>5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing</li> </ol>

		Qualifying / Equivalent Examination.
2	Persons of Indian Origin / Overseas Citizen of India (OCI/ PIO)	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate has passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. OCI/ PIO Card.</li> <li>4. Affidavit A of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor</li> <li>6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</li> <li>8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination</li> </ol>
3	Children of Indian Workers in Gulf Countries (CIWGC)	<ol style="list-style-type: none"> <li>1. CIWGC Certificate of candidate's father or mother (i.e. Valid NRI Certificate issued by Indian Mission/ Post at gulf countries)</li> <li>2. Affidavit A of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>3. Passport, Nationality Certificate of Parent.</li> <li>4. Residence of parent in Gulf Countries, Valid VISA of Parent</li> <li>5. Work Permit or Letter from the Employer on Company Letterhead.</li> <li>6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent</li> </ol>

		<ol style="list-style-type: none"> <li>7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date.</li> <li>8. True copy of Gulf bank account passbook (copies of main page indicating bank name &amp; address, Parent name &amp; address, with entries of last preceding 6 months prior to admission)</li> <li>9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> </ol>
4	Non-Resident Indian (NRI)	<ol style="list-style-type: none"> <li>1. Passport of the Candidate/Country ID card of the Candidate</li> <li>2. Passport, Nationality Certificate of candidate and Parents/ Guardian</li> <li>3. <b>In Case of Guardian, certificate issued by the court having power to make order as to guardianship.</b></li> <li>4. Affidavit A of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>5. Statement of Marks or Certificate of Passing SSC/Qualifying Equivalent Examination/ 10th Marksheet.</li> <li>6. Statement of Marks or Certificate of Passing HSC/Qualifying Equivalent Examination/ 12th Marksheet</li> <li>7. Passing Certificate</li> <li>8. Birth Certificate</li> </ol>

		<p>9. Migration Certificate (at the time of Admission)</p> <p>10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</p> <p>11. Proof of Residence</p> <p>12. True copy of foreign bank account passbook (copies of main page indicating bank name &amp; address, name &amp; address, with entries of last preceding 6 months prior to admission) of candidate/Parents/Guardian</p> <p>13. Certificate issued by an Indian Mission/ Post abroad confirming the Non-Resident Indian status of candidate/Parents/ Guardian (Valid NRI Certificate)</p>
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## 1. Miscellaneous provisions

### a) Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the Admission Process and such candidate will be debarred from the entire process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment.
- (iii) Any issue not dealt here-in above will be dealt with, when arise, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Indian Government takes any policy decision pertaining to admission, then the same shall be brought into effect from that point of time as per the directives from the Indian Government from time to time.
- (v) Any Students while studying, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Indian Government or in any activity contrary to rules of discipline, will be liable to be expelled from the University without any notice.

**b) Action against ragging:** Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (published time to time in AICTE Approval Process Handbook / UGC Guidelines) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Any student convicted of an offence of ragging shall be dismissed from the University and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

### 2. Hostel accommodation:

COEP Tech will provide specially rented accommodation nearby the University premises. The candidates are advised to personally apply, and check availability of hostel identified by University. The Fees for hostel and mess will be additional and will be communicated soon.

### 3. Allocation of seats for First Year of Undergraduate courses

SN	Course Name	CIWGC	NRI	OCI/PIO	FN
1	Civil Engineering	8	8	15	8
2	Computer Science & Engineering	16	16	31	16
3	Electronics and Telecommunication Engineering	8	8	15	8
4	Electrical Engineering	8	8	15	8
5	Instrumentation and Control Engineering	3	3	6	3
6	Manufacturing Science and Engineering	3	3	7	3
7	Mechanical Engineering	8	8	15	8
8	Metallurgy and Materials Technology	3	3	7	3
9	Artificial Intelligence & Machine Learning	3	3	8	3
10	Planning	3	3	7	3